Haultain Memorial School Council
Monthly Agenda
Monday, October 26 2026
6:30 pm – 7:30 pm

- **Call Meeting to Order: 6:30pm Jessica/ Lynda**
- Acknowledgement of the Land and its First Peoples

"Haultain Memorial School Council respectfully acknowledges that we are situated on the Treaty 7 region of Southern Alberta, traditional lands of First Nations and Metis people."

- **Welcome & Introductions:**

Principal: Melanie Young
Assistant Principal: Heather Prangnell
Chair: Erin
Vice Chair: Jessica
Treasurer: Lynda
Secretary/ Key Communicator: Christina
Volunteer Coordinator: Melissa
Fundraising Coordinator: Jaimie
Casino Coordinator: Jenn absent
Tristan present

- **Approval of Agenda:**
  Motion to approve: Jaimie
    - **Seconded: Melissa**

- **Administrative report:**
- Student code of conduct- teachers go through with students
- Updated administrative regulation- Responsibilities of parents
- New signage in CBE schools

Digital Citizenship/ Media Literacy

Goal 1: Learners will understand the importance of balance when using tech and how it impacts wellbeing.
Goal 2: Learners will use digital tools to demonstrate their learning, express their creativity and collaborate with others.

- Away for the day policy- no personal devices during school day
- Media literacy week october 26-30
- Mediasmarts website has resources and research-based articles for parents

Video Surveillance Technology

-Cameras will be installed outside of school and in front entryway
-Signage will be installed to provide notice
-Benefits:
-Enhanced high quality footage, advanced search capabilities to quickly find footage

-Secure, scalable and reliable
-Low maintenance requirements
CBE Obligation:
-Create safe learning environment
-Protect and maintain CBE assets
-Comply with privacy legislation
-Not replacement for supervision
-Data collected under POPA act- strict guidelines for accessing data
-Additional controls: -no audio, cameras not monitored in real time, cameras focused on CBE property, direct access is limited to risk, safety team or CPS

- **Chair's report:**
- Charlene May School trustee to attend Jan 11/27
- Annual report filed?
- Action: Copy to be sent to Melanie and to be posted to Drive.
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- Review School council
- -advise principal and board of trustees on school matters
- -at least 1 teacher present
- -more parents than admin present
- -fundraising ok- but not requiring gaming licence

- Parents Society

How decisions are made
-topics of discussion will be presented on agenda
-all parents are voting members
-decisions can be made via consensus- documented as such
-if it goes to a vote- official motion, seconded and voting by show of hands and documented on outcome.
-information posted on Haultain Memorial Website
-social media guidelines, upcoming events, fundraising

- Discuss potentially moving AGM to January

- **Key Communicator report:**
- Oct 23 in person meeting- waiting for slides to be posted online to share at next meeting
- **Volunteer Coordinator's report:**
- **Terry Fox run- enough volunteers helped out**
- Christmas concert next volunteer opportunity

- **White Space:**
- Old fundraising items in storage- cleaned out supplies
- Lunch routine/ background
- Parent teacher meetings dates
- Nov 25, 26: 4-6:30pm, Nov 27: 8-11am

- **Approval of minutes:**
- **Motion to approve: Erin**
    - **Seconded: Lynda**
- **Adjourn meeting: 7:35pm**

Haultain Memorial Parents Association
Monthly Agenda
Monday, Oct 26, 2026
7:30 pm – 8:15 pm

- **Call Meeting to Order: 7:35pm**
- **Approval of Agenda:**
    - **Motion to approve: Jaimie**
    - **Seconded: Lynda**
- **Chair's Report:**
- Projector screen update: Screen not available until the new year, waiting until then to purchase
- Furniture is in library
- **Fundraiser's Report:**
  -Online shop is currently $30- only to be used through store.
  -Shipping charged for smaller orders
  -Advertising can be ramped up for this
  -Printing flyer to hand out

  Kernels: all paper order/cash
  Mitchell's soups- prepackaged soups, $2 fee per order. Minimum sales required
  Jake's seasonings- 3 pack- no min charge, profit $8 per unit.
  Jerky in box- paper order, 1 big payment or small orders with shipping fees
  Coupon book- return not great- book must be presented which is barrier
  -50/50 and front row seats raffle for December
  -Raffle in March
  -Possible popcorn maker purchase for school events and fundraising
  -Snack Shack: evaluate quantity being sold and profit to ensure sustainability.

- **Casino Report:**
  -Jenn rescinds Casino Coordinator position.
  -Lynda nominates Tristan to Casino Coordinator. All in favour.
  -Q3 2027 next casino (July-Sept) official dates provided around March/April
  -AGLC report is due Dec 14th, bank statements required
- **Treasurer's Report:**
  -Admin: $19,000, Casino: $82,000 approx. Furniture and Ixl expenses coming out.
  Budget for field trip and swim lessons, babysitting/ outdoor school next school year.
- **White Space:**
- **Approval of minutes:**
    - **Motion to approve: Erin**
    - **Seconded: Jessica**
- **Adjourn meeting: 8:11pm**